PUBLIC FACILITIES MANAGEMENT PROJECT INITIATION FORM TOTAL BUDGETED PROJECT COST PROJECT Front Office-Lobby Renovation \$193,000 PROJECT LOCATION AGENCY CONTACT REQUESTING AGENCY EXPENSE TYPE CRITERIA AMC **ANSH** Lisa Wahoff Maintenance PROJECT MANAGER PROJECT NUMBER PROGRAM FUNDING NO. FUND NO. TBD PET0704 In-house 1000 OPERATING BUDGET IMPACT (YEARLY) PURPOSE AND JUSTIFICATION Front lobby is not conducive to customer service and privacy. Front office does not promote productivity e.g. four people sharing 30 S.F space, no privacy for consultations FTE REQUIRED: with clients or on phone. No place to store supplies. Second priority after carpet/tile BARGAINING: 0 replacement NON-BARGAINING: OPERATING BUDGET ADJUSTMENTS: SERVICES & CHARGES: \$ ADVERSE IMPACT MATERIALS & SUPPLIES: \$ People and dogs adversely impacted due to lack of privacy, infection control. Dogs can OPERATING CAPITAL: \$ become ill CAPITAL EQUIPMENT: \$ TOTAL: \$ COMMENTS LIFE CYCLE INFORMATION Improve customer and employee satisfaction, increase privacy. MATERIAL COST LABOR COSTS UNIT OTHER LINE LINE ITEM OF MEASURE QUANTITY UNIT MANHRS AVERAGE DIRECT TOTAL TOTAL TOTAL COST MANDAYS RATE COSTS front office/lobby 1609 128,720 sf \$80 \$ \$ 128,720 \$ \$ \$ \$ 2 3 4 \$ \$ \$ 5 \$ 6 \$ \$ \$ 7 \$ \$ \$ 8 \$ \$ \$ \$ \$ \$ 9 10 \$ 11 12 \$ 13 \$ \$ \$ 14 15 \$ \$ \$ 16 \$ \$ \$ \$ 17 18 \$ \$ \$ 19 \$

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